

## **FORWARD PLAN FOR THE PERIOD: 2 OCTOBER 2019 - 29 FEBRUARY 2020**



### **What is a Forward Plan?**

The Forward Plan is a list of all of the decisions, which are due to be taken by Cabinet. The Plan also includes all Key Decisions to be taken by Cabinet, a Member of the Cabinet or a designated Officer in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulation 2012. It also gives notice of the decisions that are likely to be taken in private. These decisions need to be published on the Forward Plan at least 28 clear days before the decision is to be taken. The Plan is updated on an ad hoc basis, but at least once a month. It can be accessed on the Council website [www.darlington.gov.uk](http://www.darlington.gov.uk).

### **What is a Key Decision?**

A key decision in the Council's constitution is defined as to:

1. result in the Borough Council incurring expenditure which is, or the making of savings which are, significant having regard to the budget for the service or function to which the decision relates; or
2. be significant in terms of its effects on communities living or working in an area comprising one or more wards in the Borough.

### **What are the reasons that a report can be held in private?**

Whilst the majority of the Executive decisions listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some decisions to be considered that contains, for example, confidential, commercially or personal information.

The Forward Plan is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that some of the decisions listed in this Forward Plan will be held in private because the report will contain exempt information under Schedule 12A of the Local Government Act 1972 (set out below) and that the public interest in withholding the information outweighs the public interest in disclosing it.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:–
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

- (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

### **Who takes Key Decisions?**

Under the Council's constitution, key decisions are taken by Cabinet.

### **Are only Key Decisions listed in the Forward Plan?**

The Council only has a statutory obligation to publish key decisions and decisions that are to be heard at a private meeting, however, all decisions to be taken by Cabinet are included on the plan to give Scrutiny Committees and the public an early indication of decisions to be made.

### **What does the Forward Plan tell me?**

The Plan gives information about:

- What decisions are coming up
- What key decisions are coming up
- When those decisions are likely to be made
- Which decisions will be held in private
- Who will make those decisions
- The relevant Scrutiny Committee that the decision relates to
- What consultation will be undertaken
- Whether the decision will be an open or closed report (and the reason why) (public and press are not allowed to access closed reports and will not be able to stay in the Cabinet meeting when a closed report is being considered)
- Who you can contact for further information

### **How to make representations**

Members of the public have a right to make representations to the Council, including whether they think that any items we are proposing to consider in private should be dealt with in public. The Council will consider any representations before a decision is taken.

Anyone who wishes to make representations to the decision maker about a particular matter should do so in writing, at least a week before it is due to be considered, either by letter or email to Lynne Wood using the contact details set out below.

### **How and who do I contact?**

Each entry in the Plan indicates the names of all the relevant people to contact about that particular item.

For general information about the decision-making process and for copies of any documents outlined in the Forward Plan please contact Lynne Wood, Elections Manager, Democratic Services, Resources Group, Town Hall, Feethams, Darlington, DL1 5QT. Tel: 01325 405803. Email: [lynne.wood@darlington.gov.uk](mailto:lynne.wood@darlington.gov.uk).

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## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Darlington Crematorium Refurbishment

**Brief Description**

To present the options to Members to consider regarding refurbishment of the existing Crematorium in West Cemetery.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

8 Oct 2019

**Relevant Scrutiny Committee**

Place Scrutiny Committee

**Relevant Cabinet Member(s)**

Leisure and Local Environment Portfolio

**Contact Officer/Report Author**

Ian Thompson, Assistant Director Community Services

Ian.Thompson@darlington.gov.uk

**Department**

Economic Growth and Neighbourhood Services

**Wards Affected**

All Wards

**Consultation Process and Consultees**

Meetings and survey with Funeral Directors and Faith Leaders.

**Document to be submitted**

Cabinet Report

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Housing Allocation Policy

**Brief Description**

Changes are being made to the Tees Valley Allocation Policy to reflect the legislative requirements around the Homelessness Reduction Act 2017, to ensure the policy is clear and transparent for applicants.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

8 Oct 2019

**Relevant Scrutiny Committee**

Adults and Housing Scrutiny Committee

**Relevant Cabinet Member(s)**

Housing, Health and Partnerships Portfolio

**Contact Officer/Report Author**

Janette McMain

Janette.McMain@darlington.gov.uk

**Department**

Economic Growth and Neighbourhood Services

**Wards Affected**

All Wards

**Consultation Process and Consultees**

Public consultation has been undertaken via a press release and survey around the Common Allocations Policy, with website links to the survey on the Compass and DBC's websites. The survey has been widely circulated to staff in Housing and Housing Providers/Housing related providers asking they encourage their staff and customers to complete the survey.

**Document to be submitted**

Report and Housing Allocation Policy.

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Town Centre Car Parking

**Brief Description**

To consider parking options to support the town centre economy.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

8 Oct 2019

**Relevant Scrutiny Committee**

Place Scrutiny Committee

**Relevant Cabinet Member(s)**

Economy and Regeneration Portfolio, Leisure and Local Environment Portfolio

**Contact Officer/Report Author**

Dave Winstanley, Assistant Director Capital Projects, Transport and Highways Planning

dave.winstanley@darlington.gov.uk

**Department**

Economic Growth and Neighbourhood Services

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report



## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Crown Street Library Trustees

**Brief Description**

To make arrangements for the appointment of additional trustees of the Crown Street building, independent of the Council.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

8 Oct 2019

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Leader of the Council

**Contact Officer/Report Author**

Luke Swinhoe, Assistant Director Law and Governance  
Luke.Swinhoe@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Schedule of Transactions

**Brief Description**

To consider the terms negotiated by the Director, on behalf of the Council, to enable contractually binding contracts to be completed.

(NOTE - this report is included on the agenda for each meeting of Cabinet but there are not always transactions to consider)

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Fully exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**Decision Maker**

Cabinet

**Date of Decision**

8 Oct 2019

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio

**Contact Officer/Report Author**

Guy Metcalfe, Head of Service for Asset Management and Investment  
Guy.Metcalfe@darlington.gov.uk

**Department**

Economic Growth and Neighbourhood Services

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report and Schedule of Transactions.

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Fairer Richer Darlington - Local Wealth Building

**Brief Description**

Tackling poverty and inequalities in Darlington by supporting local wealth creation that benefits all residents.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Nov 2019

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio

**Contact Officer/Report Author**

Seth Pearson, Partnership Director  
seth.pearson@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

Consultation with other anchor organisations.

**Document to be submitted**

Report

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Tees Valley Joint Waste Management Contract

**Brief Description**

To approve the outline business case for Waste Management post 2025 and the associated inter-authority agreement.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**Decision Maker**

Cabinet

**Date of Decision**

5 Nov 2019

**Relevant Scrutiny Committee**

Place Scrutiny Committee

**Relevant Cabinet Member(s)**

Leisure and Local Environment Portfolio

**Contact Officer/Report Author**

Ian Thompson, Assistant Director Community Services  
Ian.Thompson@darlington.gov.uk

**Department**

Economic Growth and Neighbourhood Services

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

### **Title**

Objections to Traffic Orders – McMullen Road/Yarm Road

### **Brief Description**

Proposed parking restrictions associated with the recent McMullen Road/Yarm Road roundabout improvement. The restrictions are considered to be required to maintain the free flow of traffic in accordance with the Council's statutory duty as set out in the Traffic Management Act 2004.

### **Decision Type**

Non-Key

### **Decision Status**

For Determination

### **Urgent Decision**

No

### **Anticipated Restriction**

Open

### **Decision Maker**

Cabinet

### **Date of Decision**

5 Nov 2019

### **Relevant Scrutiny Committee**

Place Scrutiny Committee

### **Relevant Cabinet Member(s)**

Leisure and Local Environment Portfolio

### **Contact Officer/Report Author**

Andrew Casey

andrew.casey@darlington.gov.uk

### **Department**

Economic Growth and Neighbourhood Services

### **Wards Affected**

Eastbourne; Red Hall and Lingfield

### **Consultation Process and Consultees**

Letters and plans with Affected Residents and Ward Councillors

### **Document to be submitted**

Report.

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Rail Heritage Quarter

**Brief Description**

To present the outcome of work to date on the Rail Heritage Quarter, timeline for implementation and funding strategy.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Nov 2019

**Relevant Scrutiny Committee**

Place Scrutiny Committee

**Relevant Cabinet Member(s)**

Leisure and Local Environment Portfolio

**Contact Officer/Report Author**

Ian Thompson, Assistant Director Community Services  
Ian.Thompson@darlington.gov.uk

**Department**

Economic Growth and Neighbourhood Services

**Wards Affected**

All Wards

**Consultation Process and Consultees**

Significant amount of consultation taken place through the production of the Masterplan for the Rail Heritage Quarter. This will be on-going through the further development.

**Document to be submitted**

Report and Master Planning Documents.

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Joint Venture Proposal with Esh Homes

**Brief Description**

Proposal for New Sites outside the Darlington Boundaries.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**Decision Maker**

Cabinet

**Date of Decision**

5 Nov 2019

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio

**Contact Officer/Report Author**

Elizabeth Davison, Assistant Director Resources  
elizabeth.davison@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Replacement of Dog Control Orders with Public Space Protection Orders

**Brief Description**

To request approval to commence consultation with the public regarding converting the existing Dog Control Orders into Public Space Protection Orders.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Nov 2019

**Relevant Scrutiny Committee**

Place Scrutiny Committee

**Relevant Cabinet Member(s)**

Economy and Regeneration Portfolio

**Contact Officer/Report Author**

Ian Thompson, Assistant Director Community Services  
Ian.Thompson@darlington.gov.uk

**Department**

Economic Growth and Neighbourhood Services

**Wards Affected**

All Wards

**Consultation Process and Consultees**

8 week public consultation via website - Police, Crime and Victim Commissioner and Police will also be consulted

**Document to be submitted**

Report



## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Library Service Update

**Brief Description**

To present proposals to Members for the refurbishment of Crown Street Library and proposed service.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Nov 2019

**Relevant Scrutiny Committee**

Place Scrutiny Committee

**Relevant Cabinet Member(s)**

Leisure and Local Environment Portfolio

**Contact Officer/Report Author**

Ian Thompson, Assistant Director Community Services  
Ian.Thompson@darlington.gov.uk

**Department**

Economic Growth and Neighbourhood Services

**Wards Affected**

All Wards

**Consultation Process and Consultees**

Meetings / discussions.

Officers will continue to work closely with the Friends of Crown Street Library through development proposals

**Document to be submitted**

Cabinet Report and Library Plan

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Council Tax Empty Property Premium

**Brief Description**

To consider and approve changes to the Council Tax Empty Property Premium from April 2020.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Nov 2019

Council

5 Dec 2019

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio

**Contact Officer/Report Author**

Anthony Sandys, Head of Housing and Revenues  
anthony.sandys@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

Letter and e-mail

All current owners of long-term empty domestic properties where the Council Tax Empty Property Premium applies.

**Document to be submitted**

Report

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Council Tax Support - Scheme Approval 2019.20

**Brief Description**

To consider and approve a draft Council Tax Support Scheme.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Nov 2019

Council

5 Dec 2019

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio

**Contact Officer/Report Author**

Anthony Sandys, Head of Housing and Revenues  
anthony.sandys@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report and Council Tax Support Scheme.

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Revenue Budget Monitoring - Quarter 2

**Brief Description**

To provide a summary of the latest budget position.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Nov 2019

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio

**Contact Officer/Report Author**

Peter Carrick, Finance Manager Central/Treasury Management  
peter.carrick@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Project Position Statement and Capital Programme Monitoring - Quarter 2

**Brief Description**

To provide information on the delivery of the Council's Capital Programme, the financial outturn position, financing of Capital expenditure and an update on the current status of all construction projects currently being undertaken.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Nov 2019

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio

**Contact Officer/Report Author**

Peter Carrick, Finance Manager Central/Treasury Management, Brian Robson, Head of Capital Projects  
peter.carrick@darlington.gov.uk, brian.robson@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Darlington Town Centre Strategy 2019/30

**Brief Description**

To highlight the consultation response from the public and stakeholders with regards to the proposals for the improvements to Darlington Town Centre.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Nov 2019

**Relevant Scrutiny Committee**

Place Scrutiny Committee

**Relevant Cabinet Member(s)**

Economy and Regeneration Portfolio

**Contact Officer/Report Author**

Mark Ladyman, Assistant Director Economic Growth  
mark.ladyman@darlington.gov.uk

**Department**

Economic Growth and Neighbourhood Services

**Wards Affected**

Northgate; Park East

**Consultation Process and Consultees**

Consultation via website, 'One Darlington' magazine, meetings and information stand.  
Public, partners and stakeholders.

**Document to be submitted**

Report and Strategy.

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Haughton Children's Centre

**Brief Description**

To consider the proposed lease arrangement of the Haughton Children's Centre to the Education Village Academy Trust to provide Special Educational Needs and Disabilities (SEND) placements at Beaumont Hill Academy.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

5 Nov 2019

**Relevant Scrutiny Committee**

Children and Young People Scrutiny Committee

**Relevant Cabinet Member(s)**

Children and Young People Portfolio

**Contact Officer/Report Author**

Tony Murphy, Head of Education and Inclusion  
Tony.Murphy@darlington.gov.uk

**Department**

Childrens and Adults

**Wards Affected**

Haughton and Springfield

**Consultation Process and Consultees**

Meetings and communications.  
Education Village Academy Trust and Department for Education

**Document to be submitted**

Report

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

### **Title**

Acquisition of land at Snipe Lane

### **Brief Description**

Acquisition of 4.8 acres of land and house adjacent to the land acquired by the Council from Darlington Farmers Auction Mart (DFAM) for residential development. This land gives the Council control to stop any conflicting uses next to the development land and it can either be sold for low density residential development or self-build plots now or it can be held longer term and developed as higher volume residential development in the longer term.

### **Decision Type**

Non-Key

### **Decision Status**

For Determination

### **Urgent Decision**

No

### **Anticipated Restriction**

Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

### **Decision Maker**

Cabinet

### **Date of Decision**

5 Nov 2019

### **Relevant Scrutiny Committee**

Efficiency and Resources

### **Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio

### **Contact Officer/Report Author**

Richard Adamson

Richard.Adamson@darlington.gov.uk

### **Department**

Economic Growth and Neighbourhood Services

### **Wards Affected**

Park East

### **Consultation Process and Consultees**

None

### **Document to be submitted**

Report



## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

### **Title**

Darlington Town Centre – Property Acquisitions and Development Site Opportunities

### **Brief Description**

To gain members approval for the proposed developments identified in Darlington Town Centre and agree to the use of Compulsory Purchase Order powers in order to complete land assembly.

### **Decision Type**

Non-Key

### **Decision Status**

For Determination

### **Urgent Decision**

No

### **Anticipated Restriction**

Open

### **Decision Maker**

Cabinet

### **Date of Decision**

5 Nov 2019

### **Relevant Scrutiny Committee**

Place Scrutiny Committee

### **Relevant Cabinet Member(s)**

Economy and Regeneration Portfolio

### **Contact Officer/Report Author**

Mark Ladyman, Assistant Director Economic Growth  
mark.ladyman@darlington.gov.uk

### **Department**

Economic Growth and Neighbourhood Services

### **Wards Affected**

All Wards

### **Consultation Process and Consultees**

None

### **Document to be submitted**

Report

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Corporate Plan 2017-21

**Brief Description**

To receive an update on the Council's current Corporate Plan covering the period 2017 to 2021

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

3 Dec 2019

**Relevant Scrutiny Committee**

Efficiency and Resources

**Relevant Cabinet Member(s)**

The Leader

**Contact Officer/Report Author**

Neil Bowerbank, Head of Strategy, Performance and Communications  
neil.bowerbank@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report.

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Mid-Year Prudential Indicators and Treasury Management 2019/20

**Brief Description**

To consider the revised Treasury Management Strategy, Prudential Indicators and providing a half-yearly review of the Council's borrowing and investment activities.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

3 Dec 2019

Council

30 Jan 2020

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio

**Contact Officer/Report Author**

Peter Carrick, Finance Manager Central/Treasury Management  
peter.carrick@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Review of Outcome of Complaints Made to Ombudsman

**Brief Description**

To provide Members with an update of the outcome of cases which have been determined by the Local Government, Social Care (LGSCO) and the Housing Ombudsman (HO).

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

3 Dec 2019

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio

**Contact Officer/Report Author**

Lee Downey, Complaints and Information Governance Manager  
lee.downey@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Dolphin Centre Ten Pin Bowling

**Brief Description**

Proposals to introduce Ten Pin Bowling and extend the soft play within the Dolphin Centre.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

3 Dec 2019

**Relevant Scrutiny Committee**

Place Scrutiny Committee

**Relevant Cabinet Member(s)**

Leisure and Local Environment Portfolio

**Contact Officer/Report Author**

Ian Thompson, Assistant Director Community Services  
Ian.Thompson@darlington.gov.uk

**Department**

Economic Growth and Neighbourhood Services

**Wards Affected**

Park East

**Consultation Process and Consultees**

None

**Document to be submitted**

Report

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Capital Strategy and Capital Programme

**Brief Description**

To consider the Council's proposed Capital Strategy and Capital Programme.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

10 Dec 2019

Council

20 Feb 2020

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio

**Contact Officer/Report Author**

Peter Carrick, Finance Manager Central/Treasury Management  
peter.carrick@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report, Capital Strategy and Capital Programme.

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Medium Term Financial Plan

**Brief Description**

To propose a Medium Term Financial Plan (MTFP) for consultation.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

10 Dec 2019

Council

20 Feb 2020

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio, Housing, Health and Partnerships Portfolio

**Contact Officer/Report Author**

Elizabeth Davison, Assistant Director Resources, Pauline Mitchell, Assistant Director Housing and Building Services  
elizabeth.davison@darlington.gov.uk, pauline.mitchell@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

Full Consultation with Residents, staff, partners and Scrutiny Committees

**Document to be submitted**

Report and Medium Term Financial Plan.

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Housing Revenue Account

**Brief Description**

To propose a Housing Revenue Account for consultation.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

10 Dec 2019

**Relevant Scrutiny Committee**

Adults and Housing Scrutiny Committee

**Relevant Cabinet Member(s)**

Housing, Health and Partnerships Portfolio

**Contact Officer/Report Author**

Pauline Mitchell, Assistant Director Housing and Building Services  
pauline.mitchell@darlington.gov.uk

**Department**

Economic Growth and Neighbourhood Services

**Wards Affected**

All Wards

**Consultation Process and Consultees**

Meetings with Tenants Board.

**Document to be submitted**

Report and draft Housing Revenue Account.



## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Corporate Plan 2020/24

**Brief Description**

To consider the proposed Corporate Plan covering the period 2020 to 2024, and approve it for consultation.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet  
Council

**Date of Decision**

10 Dec 2019  
20 Feb 2020

**Relevant Scrutiny Committee**

Efficiency and Resources

**Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio

**Contact Officer/Report Author**

Neil Bowerbank, Head of Strategy, Performance and Communications  
neil.bowerbank@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

Consultation will be undertaken in conjunction with the Council's Medium Term Financial Plan (MTFP) and will include information in the 'One Darlington' magazine, social media, online survey, scrutiny committees and Member engagement.

Members, Residents, Staff, Partners and Local Businesses.

**Document to be submitted**

Report and Draft Corporate Plan.

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Annual Audit Letter

**Brief Description**

High Level summary from the results of the audit work undertaken by Ernst & Young the Council's External Auditors

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

7 Jan 2020

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio

**Contact Officer/Report Author**

Peter Carrick, Finance Manager Central/Treasury Management  
peter.carrick@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report and Annual Audit Letter.

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Permit System to Manage and Co-ordinate Roadworks

**Brief Description**

An update on work to develop a permit scheme for roadworks coordination that Councils across the country are being required to consider by the Department for Transport.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

7 Jan 2020

**Relevant Scrutiny Committee**

Place Scrutiny Committee

**Relevant Cabinet Member(s)**

Leisure and Local Environment Portfolio

**Contact Officer/Report Author**

Dave Winstanley, Assistant Director Capital Projects, Transport and Highways Planning  
dave.winstanley@darlington.gov.uk

**Department**

Economic Growth and Neighbourhood Services

**Wards Affected**

All Wards

**Consultation Process and Consultees**

Meetings and correspondence with Statutory undertakers.

**Document to be submitted**

Cabinet Report

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Calendar of Council and Committee Meetings 2020/21

**Brief Description**

To consider and approve the Calendar of Council and Committee Meetings for the 2020/21 Municipal Year.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

4 Feb 2020

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio

**Contact Officer/Report Author**

Lynne Wood, Elections Manager  
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**Department**

Resources

**Wards Affected**

N/A

**Consultation Process and Consultees**

E-mail.  
Internal consultees.

**Document to be submitted**

Report and Calendar of Council and Committee Meetings.

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Project Position Statement and Capital Programme Monitoring - Quarter 3

**Brief Description**

To provide a summary of the latest Capital resource and commitment position, to inform monitoring of the affordability and funding of the Council's capital programme.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

4 Feb 2020

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio

**Contact Officer/Report Author**

Peter Carrick, Finance Manager Central/Treasury Management, Brian Robson, Head of Capital Projects  
peter.carrick@darlington.gov.uk, brian.robson@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Revenue Budget Monitoring - Quarter 3

**Brief Description**

To provide an up to date forecast of the revenue budget outturn as part of the Council's continuous financial management process.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

4 Feb 2020

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio

**Contact Officer/Report Author**

Peter Carrick, Finance Manager Central/Treasury Management  
peter.carrick@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Schools Admissions 2021/22

**Brief Description**

To consider the Local Authority's Admission Arrangements for the 2021/22 academic year for maintained schools.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

4 Feb 2020

**Relevant Scrutiny Committee**

Children and Young People Scrutiny Committee

**Relevant Cabinet Member(s)**

Children and Young People Portfolio

**Contact Officer/Report Author**

Melanie Dickinson

**Department**

Childrens and Adults

**Wards Affected**

All Wards

**Consultation Process and Consultees**

Meetings and e-mail.

Consultation with Parents, Schools, Religious Authorities and the Local Community.

**Document to be submitted**

Report

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Medium Term Financial Plan

**Brief Description**

To recommend a Medium Term Financial Plan (MTFP) to Council for approval.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

11 Feb 2020

Council

20 Feb 2020

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio

**Contact Officer/Report Author**

Elizabeth Davison, Assistant Director Resources  
elizabeth.davison@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

Full consultation with residents, staff, partners and the Council's Scrutiny Committees.

**Document to be submitted**

Report and Medium Term Financial Plan



## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Housing Revenue Account

**Brief Description**

To recommend the Housing Revenue Account to Council.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

11 Feb 2020

Council

20 Feb 2020

**Relevant Scrutiny Committee**

Adults and Housing Scrutiny Committee

**Relevant Cabinet Member(s)**

Housing, Health and Partnerships Portfolio

**Contact Officer/Report Author**

Pauline Mitchell, Assistant Director Housing and Building Services  
pauline.mitchell@darlington.gov.uk

**Department**

Economic Growth and Neighbourhood Services

**Wards Affected**

All Wards

**Consultation Process and Consultees**

Meetings with Tenants Board.

**Document to be submitted**

Report and Housing Revenue Account

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Capital Strategy and Capital Programme

**Brief Description**

To recommend a Capital Strategy and Capital Programme to Council for approval.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

11 Feb 2020

Council

20 Feb 2020

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio

**Contact Officer/Report Author**

Tracy Blowers

Tracy.Blowers@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report, Capital Strategy and Capital Programme.

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Treasury Management Strategy and Prudential Indicators

**Brief Description**

To consider the Treasury Management Strategy, Prudential Indicators and providing a yearly review of the Council's borrowing and investment activities.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

11 Feb 2020

Council

20 Feb 2020

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Efficiency and Resources Portfolio

**Contact Officer/Report Author**

Peter Carrick, Finance Manager Central/Treasury Management  
peter.carrick@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report and Treasury Management Strategy.

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

**Title**

Corporate Plan 2020/24

**Brief Description**

To consider the Council's Corporate Plan for 2020/24, following consultation, and recommend the Plan to Council for approval.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

11 Feb 2020

Council

20 Feb 2020

**Relevant Scrutiny Committee**

Efficiency and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Leader of the Council

**Contact Officer/Report Author**

Neil Bowerbank, Head of Strategy, Performance and Communications  
neil.bowerbank@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

Consultation will be undertaken in conjunction with the Council's Medium Term Financial Plan (MTFP) and will include information in the 'One Darlington' magazine, social media, online survey, scrutiny committees and Member engagement.

Members, Residents, Staff, Partners and Local Businesses.

**Document to be submitted**

Report and Corporate Plan.

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**